

Langara College CS Supply Chain & Logistics Deferral and Cancellation Refund Policies

Withdrawing from a semester may affect your eligibility to register for future semesters. Below outlines the financial costs involved with deferrals and cancellations.

Domestic Students (Permanent Residents & Canadian Citizens):

There is a non-refundable tuition deposit fee of \$500 per semester. Refer to below for deferrals and cancellations fees:

- **Deferrals:** Deferral requests received at least **30 days** prior to the beginning of the semester will avoid losing the \$500 deposit. After the 30-day deadline, you will receive a partial deferral of 50% of the tuition up until the first Friday of the first month of the semester. After the first Friday of the semester, you will lose 100% of the tuition.
- **Cancellations:** All cancellations are subject to a \$500 deposit non-refundable fee if received at least **30 days** prior to the beginning of the semester. After the 30-day deadline, you will receive a partial refund of 50% of the tuition up until the first Friday of the first month of the semester. After the first Friday of the semester, you will lose 100% of the tuition.

All deferral or cancellation requests must be submitted in writing to supplychain@langara.ca.

International Students

First Semester:

The first semester tuition is non-refundable and non-transferable.

Subsequent sessions:

There is a non-refundable tuition deposit fee of \$500 per semester. Refer to below for deferrals and cancellations fees:

- **Deferrals:** Deferral requests received at least **30 days** prior to the beginning of the semester will avoid losing the \$500 deposit. After the 30-day deadline, you will receive a partial deferral of 50% of the tuition and material fees up until the first Friday of the first month of the semester. After the first Friday of the semester, you will lose 100% of the tuition and material fees.
- **Cancellations:** All cancellations are subject to a \$500 deposit non-refundable fee if received at least **30 days** prior to the beginning of the semester. After the 30-day deadline, you will receive a partial refund of 50% of the tuition and material fees up until the first Friday of the first month of the semester. After the first Friday of the semester, you will lose 100% of the tuition and material fees.

All deferral or cancellation requests must be submitted in writing to supplychain@langara.ca.

Please refer to the tables on the next page regarding deferral and cancellation dates.

Note: Students can only defer to a maximum of 3 semesters to be eligible for a program fee deferral. The Supply Chain & Logistics program is cohort based so program re-entry is subject to term availability. Students who request a deferral longer than 3 semesters will be need to re-apply to the program. Application for re-entry to Term 2, Term 3, Term 5, or Term 6 should be received at least 4 months in advance of term start date.

Student Union Fees: A portion of the U-pass fees may be eligible for refund depending on withdrawal date.

2019 Deadlines for Deferrals

| Semester | The last day to defer your start date and move forward your full tuition without losing the \$500 non-refundable deposit. | During the periods listed below, if you defer your studies, you will receive a partial deferral of 50% of fees paid. | From the date listed below, if you defer your studies, you will lose 100% of fees paid. |
|----------------|---|--|---|
| September 2019 | August 2, 2019 | August 3, 2019 – September 6, 2019 | September 7, 2019 |
| January 2020 | December 2, 2019 | December 3, 2019 – January 3, 2020 | January 4, 2020 |
| May 2020 | April 1, 2020 | April 2, 2020 – May 1, 2020 | May 2, 2020 |

2019 Deadlines for Cancellations

| Semester | Cancellation requests received up to this date will receive a refund of fees paid minus the \$500 non-refundable deposit. | During the periods listed below, if you cancel your studies, you will receive a partial refund of 50% of fees paid. | From the date listed below, if you cancel your studies, you will lose 100% of fees paid. |
|----------------|---|---|--|
| September 2019 | August 2, 2019 | August 3, 2019 – September 6, 2019 | September 7, 2019 |
| January 2020 | December 2, 2019 | December 3, 2019 – January 3, 2020 | January 4, 2020 |
| May 2020 | April 1, 2020 | April 2, 2020 – May 1, 2020 | May 2, 2020 |